

ABOUT APTC

The Australia Pacific Training Coalition (APTC) is an innovative development program funded by the Australian Government. APTC has been providing vocational training in the Pacific since 2007 with campuses in Fiji, PNG, Samoa, Solomon Islands and Vanuatu. APTC employs qualified and experienced trainers and tutors to deliver a wide range of technical and vocational courses aimed at skilling Pacific Islanders for a variety of vocational occupations.

APPLICATION PROCESS

Application forms can be downloaded from the APTC website: www.aptc.edu.au. Go to 'COURSES' then 'Applying for a course' or contact your local APTC Office in person or via email.

Submit completed application forms to APTC through:

Email: enquiries@aptc.edu.au

Post: APTC Regional Head Office, PO Box 14319, Suva, Fiji

Person: Deliver to your local APTC Office.

FOR ENQUIRIES PLEASE CONTACT:

APTC Fiji

PO Box 14319, Suva, Fiji Islands
Level 5 Ganilau House
Corner of Edward and Scott Street, Suva
Ph: +679 330 0967
Email: enquiries@aptc.edu.au

APTC Samoa

PO Box 2474, Apia, Samoa
Building N, NUS Campus
Vaivase Road, Apia, Samoa
Ph: +685 26844 Fax +685 26871
Email: enquiries.samoa@aptc.edu.au

APTC Vanuatu

PO Box 3390 Port Vila, Vanuatu
VIT Campus, Leopold Sedar Senghor
Boulevard, Port Vila, Vanuatu
Ph: +678 24066 / 25584 Fax +678 23985
Email: enquiries.vanuatu@aptc.edu.au

APTC PNG

PO Box 1043, Port Moresby, NCD PNG
POMTECH, Idubada, Port Moresby
Ph: +675 7640 5600
Email: enquiries.png@aptc.edu.au

APTC Solomon Islands

PO Box 2374, Honiara, Solomon Islands
Kukute Street, Mendana Avenue
Town Ground, Honiara, Solomon Islands
Ph: +677 21313 Fax +677 21317
Email: enquiries.solomons@aptc.edu.au



SIT30616 Certificate III in Hospitality

COURSE OVERVIEW

SIT30616 Certificate III in Hospitality reflects the role of skilled staff who use a range of well-developed hospitality skills focused on food and beverage.

This qualification provides a pathway to work in organisations such as resorts, restaurants, hotels, motels, clubs, and cafes.

Possible career opportunities for graduates include:

- espresso coffee machine operator
- food and beverage attendant
- front desk receptionist
- function attendant
- function host
- gaming attendant
- housekeeper
- restaurant host
- senior bar attendant
- waiter

COURSE DELIVERY

Location: Fiji, PNG, Samoa.

Duration: Course duration is 22 weeks full time including one-week mid semester break. Students will attend classes for a minimum of 5 days per week. Additional out-of-hours study time will be required.

Delivery Mode: Face to face and work placement. Training will be delivered in English and incorporates language, literacy and numeracy (LLN) support.

Course Fees: The course fees are FJD4, 000/ PGK5, 500. The fee includes personal protective equipment, stationery and uniform.

The Australian Government subsidises the cost of the course including materials and consumables.

Course fees are subject to change without prior notification.

For current fees visit: <https://www.aptc.edu.au/courses/course-fees>

Entry Requirements:

- ✓ Citizen of a Pacific Island Forum country
- ✓ Have significant prior industry experience (more than one year) in the area in which they wish to train or have a local qualification and limited relevant industry experience (up to one year) in the area in which they wish to train
- ✓ Complete the Language, Literacy and Numeracy Assessment and Vocational Knowledge Assessment

Applicants may apply for recognition of prior learning. For further information visit: <https://www.aptc.edu.au/students/recognition-of-prior-learning>.

**Courses offered, course dates and fees may vary depending upon student and industry demand.*

COURSE CONTENT

The SIT30616 Certificate III in Hospitality will cover the following units of competency:

Unit Code	Unit Title
SITXFSA001	Use hygienic practices for food safety (Pre-requisite)
SITHFAB002	Provide responsible service of alcohol (Pre-requisite)
BSBWOR203	Work effectively with others
SITHIND002	Source and use information on the hospitality industry
SITHIND004	Work effectively in hospitality service
SITXCCS006	Provide service to customers
SITXCOM002	Show social and cultural sensitivity
SITXHRM001	Coach others in job skills
SITXWHS001	Participate in safe work practices
BSBWOR204	Use business technology
SITHFAB003	Operate a bar
SITHFAB010	Prepare and serve cocktails
SITHFAB007	Serve food and beverage
SITHFAB005	Prepare and serve espresso coffee
SITXFIN001	Process financial transactions

****Bold Font** indicates core units; Standard font indicates electives; 7 core plus 8 electives units (two of which are pre-requisite)*

**Please note; elective units of competency may vary from campus to campus depending on local industry needs.*

Vocational Placement:

As part of this qualification you are required to complete 120 hours of vocational placement. This will be organised by APTC and these hours are to be completed within the hospitality industry. This is an opportunity for students to practise the skills and knowledge learnt in a supported environment.

You may be required to work a combination of day and afternoon shifts to complete these vocational placement hours. Completing placement is compulsory, and you will be expected to manage family and work commitments in order to complete your shifts.

Graduates of this course will receive an internationally recognised Australian Qualification issued through TAFE Queensland (RTO 0275).